

November 17, 2015

FCC Funding Decision Appeal Letter

School and Libraries Program: CC Docket No. 02-6

Contact

Jamie Eustace
Wilbanks Avenue
Baytown, TX 77520
281-422-1133
Jamie.Eustace@baytown.org

Applicant

Sterling Municipal Library
Wilbanks Avenue
Baytown, TX 77520

Billed Entity Number: 141321

Reimbursement form Number: 10292015

On November 16, 2015 Sterling Municipal Library received Form 472 (BEAR) notification letter informing us that reimbursement was denied because the deadline was missed in the filing of the 472. The form, was in fact filed 121 days after the end date of service (June 30, 2015). The error was indeed made by the billed entity due to a misunderstanding on its part. During a phone call to the USAC Help Center, the library came to understand that the deadline for filing was 120 days after the end date of service OR 120 days after the date on the 486 Notification Letter, whichever came later. In this case the date on the 486 notification was July 15, 2015, so we understood the deadline to be November 15. The BEAR 472 was filed and certified on October 29, 2015, one day past the true deadline.

The library is grateful for the excellent quality of help received by USAC and takes full responsibility for the misunderstanding and subsequent error. It is our hope that our appeal can be considered and reimbursement in the amount of \$12,852.86 be allocated.

The Form 472 and the Notification Letter are attached .

Universal Service for Schools and Libraries

Please read instructions before
completing.

(To be completed by schools, libraries, or
consortia.)

BILLED ENTITY APPLICANT REIMBURSEMENT FORM

For reimbursement of discounts on approved services already paid for by the Billed Entity Applicant.

Only one Service Provider Identification Number (SPIN) per form.

Must be completed and signed by the Billed Entity Applicant and signed by the relevant service provider.

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to range from 1 to 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Act Project (3060-0856), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0856.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

Applicant Form Identifier (Create an identifier for your own reference) 10292015	FCC Form 472 Invoice # (To be inserted by administrator) 2281038
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BLOCK 1: HEADER INFORMATION

1. Billed Entity Name	STERLING MUNICIPAL LIBRARY
2. Billed Entity Number	141321
3. Service Provider Identification Number (SPIN)	143003990
4. Contact Name	Jamie Eustace
5. Contact Telephone Number	281- 4221133 ext
6. Total Reimbursement Amount (total from Block 2, Column 14)	\$12,852.86

Billed Entity Applicant Reimbursement Form

For reimbursement of discounts on approved services already paid for by the Billed Entity Applicant.

Billed Entity Name STERLING MUNICIPAL LIBRARY Billed Entity Number 141321Contact Name Jamie Eustace Contact Telephone Number 281-4221133Applicant Form Identifier 10292015**BLOCK 2: LINE ITEM INFORMATION PER FUNDING REQUEST NUMBER**

	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
	FCC Form 471 Application Number (from Funding Commitment Decision Letter)	Funding Request Number (FRN) (from Funding Commitment Decision Letter)	Bill Frequency	Customer Billed Date (mm/yyyy)	Shipping Date to Customer or Last Day of Work Performed (mm/dd/yyyy)	Total (Undiscounted) Amount for Service	Discount Rate	Amount Billed to USAC (Column 12 multiplied by Column 13)
			DO NOT WRITE IN THIS COLUMN.	For each FRN, complete either Column (10) or Column (11), but not both Columns				
1	948468	2581353		7/1/2014		\$16,066.08	80.00	\$12,852.86
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
TOTAL REIMBURSEMENT AMOUNT TO BE ENTERED INTO ITEM (6)								\$12,852.86



Universal Service Administrative Company

Schools and Libraries Division

Form 472 (BEAR) Notification Letter

November 12, 2015

Ryan Daniels
Comcast Business Communications
1701 JFK Blvd
Philadelphia, PA 19103

*ASK for universal
for des de*

Re: Invoice Number - as assigned by USAC: 2281038
Service Provider Identification Number: 143003990
Reimbursement Form Number: 10292015
Billed Entity Number: 141321

Jamie Eustace
STERLING MUNICIPAL LIBRARY
WILBANKS AVE
BAYTOWN, TX 77520

Preferred Mode of Contact: E-mail at jamie.eustace@baytown.org
Total Amount of Reimbursement Approved for Payment: \$0.00

This letter is your notification that the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has processed an FCC Form 472, "Billed Entity Applicant Reimbursement (BEAR)" Form from the above named applicant listing you as the service provider. USAC has committed to reimburse the discounted portion of the cost of eligible services provided to eligible entities pursuant to one or more FCC Forms 471, "Description of Services Ordered and Certification Form".

In certain instances, a line may not have been paid. Review the BEAR Letter Applicant Reimbursement Report (Report) following this letter for the reason(s) this may have occurred. For more information about lines that have not been paid, see the explanation of Invoice Error Codes in Step 9 on our website. Work with the applicant (your customer) to correct any errors. Once corrected, your customer may submit a new BEAR to request reimbursement for any unpaid lines.

We recommend using the BEAR Online tool from the Apply Online area or Required Forms section of our website for additional submissions. If a new BEAR cannot be submitted before the invoice deadline passes, you or your customer may submit a request for a deadline extension. (See "Invoice Deadlines and Extension Requests" posted in the SLD section of our website for more information.)

Pursuant to the Federal Communication Commission's (FCC) Second Report and Order and Further Notice of Proposed Rulemaking (FCC 03-101, released April 29, 2003), you must remit the amount shown as "Total Amount of Reimbursement Approved for Payment" above to your customer no later than 20 days after receipt of payment of the approved discounts from USAC. You also agreed not to tender or make use of the payment of the approved discounts issued by USAC to you prior to remitting the discount to your customer (See BEAR Form, Block 4, Service Provider Acknowledgment).

The USAC check should be mailed to the service provider named above within 20 days of the date of this letter.

Schools and Libraries Division - Correspondence Unit
30 Lanidex Plaza West, PO Box 685, Parsippany, NJ 07054-0685
Visit us online at: www.usac.org/sl

BEAR NOTIFICATION LETTER APPLICANT REIMBURSEMENT REPORT

Form 471 Application Number: 948468
Funding Request Number: 2581353
Funding Year 2014: 07/01/2014 - 06/30/2015
Contract Number: TX-14035-022213-01
Funding Commitment Decision: \$12768.00
Reimbursement Amount for this FRN: \$0.00
Reimbursement Request Decision Explanation:
Invoice Received Date [11/02/2015] Later Than;
